



Level 1 Developer Requirements & Checklist - FOR CUSTOMER USE ONLY

G - Number		Developer	
Developer Authorized Signature			
Date		Account #	
1. APPLICATION PHASE			Date Completed
Notice of application complete or missing items from Intake Specialist. <i>*Applicant must submit all application material, application fee and separate Ombudsman fee to be considered complete*</i>			
Confirmation given that all required project information and payments have been received by Utility. Notice of screening start date. PLEASE WAIT 10BD BEFORE REQUESTING AN UPDATE ON PROJECT SCREENING.			
2. STUDY PHASE			Date Completed
Versant provides notice of screens 7A, 7E, 7I Approval or Failure.			
SCREEN FAIL: <i>If applicable, an additional review will be offered</i> Provide intent to proceed to additional review, update project documents (if needed) and submit associated fee.			
ADDITIONAL REVIEW PASS: Provide updated documents to DG Interconnections per screening results (if applicable)			
SCREEN PASS: Provide updated documents to DG Interconnections per screening results (if applicable)			
3. Planning Phase			Date Completed
Planner conducts site visit. PLEASE WAIT 10BD BEFORE REQUESTING AN UPDATE. <i>*IF it is found that the service entrance or customer equipment is not up to standard, the customer is required to correct the issue before Permission to Operate is issued*</i>			
4. Interconnection Agreement Phase			Date Completed
DG Interconnections sends the customer: <u>IX Agreements</u> , <u>Upgrades Estimate</u> and <u>Upgrades Invoice</u> (if applicable)			
Customer completes and returns <u>signed IX Agreements</u> and submits <u>Cost Sharing Fee</u> within 30 Business Days			
5. Construction and PTO			Date Completed
Customer works with Right of Way Agent for easements (if applicable)			
Complete customer requirements and submit to <u>Customer Coordinator – DG Specialty</u>			
Once the solar generator is constructed, submit a Certificate of Completion that has been filled out and signed by a Master Electrician (residential sites) OR Maine State Electrical Inspector (if required by town and/or for a non-single-family residence).			
Construction Manager makes site visit to verify if project is ready for line construction (if applicable)			

Notice of line construction completion within 30 Business Days <i>*Note: If minor system modifications are needed to interconnect the project, this timeline may surpass the 30 BD depending on the scope of the system modifications.</i>	
Wait for notice from DG Interconnections that all requirements have been met, provide the customer with a signed Certificate of Completion, and provide formal notice of Permission to Operate. DO NOT ENERGIZE THE SYSTEM UNTIL FORMAL APPROVAL HAS BEEN GIVEN BY DG INTERCONNECTIONS. THIS IS A MATTER OF SAFETY FOR BOTH CUSTOMERS AND UTILITY CREW.	

